

Maryland FiRST Radio Control Board

September 23, 2015

1:00 pm – 3:00 pm

Minutes

Attending: Greg Urban, William Pallozzi, Ken Hasenei, Tony Rose, Craig Moe, Wayne Darrell, Clay Stamp, Bud Frank, Charles Summers, Dave Balthis, Christina Sides, Justin Ellingwood, Rich Berg, Gary Davis, Betsy Jackson, Brandon Renehan, Chris Johnson, Jeff Martin, Patrick Frank

A. Call to Order and Introductions – Greg Urban.

B. Review of Minutes from June 14, 2015 Meeting –

1. Motion to approve the minutes from June 14, 2015 meeting was made by Wayne Darrell, and seconded by Ken Hasenei. Approved by unanimous vote.

C. Committee Reports – Greg Urban

1. System Performance Report

- Overview of Call Volume June – Aug
 - Request to map the reports over time made by Greg Urban
- Grade of Service Overview
- Voice, Data, and TDMA usage
 - Questions in reference to busies and loading by Tony Rose and Clay Stamp

D. Project Status Update - Ken Hasenei

- FCC Region 20 application sent and open to questions at this time
- Air to Ground Communications
 - Motorola does not have technology as of yet
 - They are working on developing technology
 - Options being explored
- Phase 2: Completed
- Phase 3: Central Maryland
 - Baltimore County Operational/accepted Aug 2015
 - Harford Cecil target Oct 2015
 - Carroll County target Dec 2015
 - Frederick, Ann Arundel, and Howard target is before June 2016
- Phase 4: WAGIN Counties and Towson
 - Design complete, implementation in process target 2017
- Phase 5: Southern Maryland
 - Notice to proceed issued: Design in process.

E. New Business

- Presentation and acceptance of MD Call Zone SOG– Brandon Renehan
- Funding
 - User Fees
 - RCB does not support User Fees or Reimbursable budget
 - State needs to account for in kind assets from counties and other state agencies
 - Suggestion by Ken Hasenei to find out how other State Radio Systems handle funding.
 - Discussion of the maintenance regulations that are part of the operating budget.
 - Preventative maintenance standards and guidelines
 - Need to identify that user costs are incurred separately
 - Need to account for all in kind assets
- Proposed New Users – Christina Sides
 - ATF Baltimore
 - Motion made by Craig Moe and seconded by Clay Stamp
- ISSI with Fairfax and Loudon County – Ken Hasenei
 - Discussion with VA to find out if they can get NCR and UASI to assist in offsetting cost of ISSI in the area.

F. Old Business – Clay Stamp

- Requested update on the Emergency Manager licensing agreement topic from the June Meeting.
 - Is a letter from a county Emergency Manager sufficient for the FCC Licensing issue?
 - Action Item to Howard Barr
 - a. Urban – A document will be drafted to address questions and presented at next Radio Control Board Meeting

G. Motion to close meeting in accordance with State Government Article, §10-508(a) so that frank discussion of sensitive topics may occur. Motion to close made by Greg Urban and seconded by Bud Frank. Motion passed unanimously. Betsy Johnson, Jeff Martin, Patrick Frank left the room.

H. ASK SOFT KEY POLICY – Ken H

- Proposal to change current policy
 - Comments by Chris Johnson
- Motion to accept by Clay Stamp and seconded by Dave Balthis.
- Motion passed unanimously.

I. Meeting Closed 02:47 hours Closing